

## Stockbridge Selectboard - Draft

May 19, 2022

7:00 PM

### **Zoom Meeting Info: +1 929 205 6099 Meeting ID: 857 2132 0927 Passcode: 544840**

**Present:** Lee Ann Isaacson, Mike Ketchum, Lori Scott, Kevin Bagley, Tony Olmstead, Jim Munyon, Jill Gifford, Online Beth Dawley, Kevin Travis, Patricia Hardyman, JB McCarthy, Laura Stone, Tom Knight

- 1) Meeting called to order at 7:00pm.
- 2) Additions and Deletions to the meeting.
  - a) Jill Gifford – Use of Common Permission Request
- 3) **Previous Meeting Minutes:** Mike read the 5/5 Minutes. Lee Ann motioned to approve with grammatical corrections, Mike seconded, and the minutes were approved.
- 4) **Road Update**
  - a) Gaysville Bridge – JB McCarthy- AOT, Laura Stone-AOT, Tom Knight-Stantec
    - i) Lee Ann opened the discussion sharing that the town officials have concerns regarding the proposed weight limits for the upcoming bridge rehab. The current plan supports 66,000lb and the town truck loaded with sand and plow equipment is over 80,000lbs. A design is not yet in process. The engineer says he believes but cannot promise that the max they can achieve with the current plan is 70,000lb. JB suggested that the town truck could carry a lesser load to achieve lower weights. Kevin Bagley strongly suggested that the town look at a new bridge that could support the higher carry weights. JB added that if the town feels strongly that the higher weights are required, then the town will need to put together a document to support these needs. There was further discussion on the funding that will be used for this work. Since there are Federal funds involved, then permitting is much more difficult due to the historical significance of the bridge. **Action Item:** Lori to resend cost documents to the Selectboard and Selectboard to create a document outlining the needs referring to the original scope documents and current concerns.
  - b) Grants. The town received a \$20,000 grant for improvements on Mt Hunger Road. Kevin had applied for \$60,000 for a complete road relocation. He is working with the AOT and TRORC for addition funding sources to complete the work. ARPA funding is an option. The town also received a \$20,000 grant for Blackmer paving. Kevin is working on the plans for both.
  - c) Slide locations Update – Chris Bump met with Kevin, and they are working on plans to address. Blackmer Blvd may need to be closed at the slide and traffic would need to go around. **Action Item:** Kevin will keep the board updated.
  - d) Fletcher Brook – 2 Culverts were completed this week. The gravel will be coming in shortly for the rest of the project.
  - e) Road Crew Open position – Ads have been rerun for the open position. Running a paid ad with Front Porch Forum
  - f) The budget continues to be a concern with the higher prices for everything this year. The board will continue to monitor.
- 5) **Planning Commission Appointment – Kevin Travis**
  - a) Kevin Travis Planning Commission Chair recommended Patricia Hardyman for a 3-year term on the Stockbridge Planning Commission. Lee Ann motioned to appoint Patricia Hardyman to the

Planning Commission and Mike seconded. **Action Item:** Lori to add a Planning Commission update to the 6/2 board meeting

**6) Stockbridge Common Usage Permission – Jill Gifford**

- a) Jill read a document formally requesting use of the Common from Thursday 9/21/2023 thru Monday 9/25/2023. They are also reserving use of the Meeting House. They will add a homeowner's rider to cover liability. The Selectboard approved the use request pending a copy of the rider and any licensing for alcohol etc. Lee Ann reminded Jill to notify any neighbors.

**7) Act 166 Municipal Public Safety Resources – Zach Cavacas & Jim Munyon**

- a) Move to next meeting as Zach is absent

**8) Noise Ordinance**

- a) Move to next meeting as Zach is absent

**9) Fire Chief Role – Jim Munyon**

- a) Currently there is no stipend or job description for the Fire Chief Role. Jim also reported that there is a need for new pagers and radios for the fire department. He is also working to address training needs. **Action Item:** Lori to investigate stipend amounts of other towns and check VLCT for a job description. Lori to provide current budget to Jim and Jim will provide a list of the department needs. Kevin asked to be included in any pager/radio planning.
- b) Fire Truck – Jim received a notice of increase on the fire truck purchase. \$3,800. **Action Item:** Jim will ensure that all correspondence from the vendor is cc'd to the town clerk email address.

**10) AT&T Cell Tower**

- a) AT&T filed their application with the Public Utilities Commission (PUC) on May 6, 2022. Comments to the PUC will be taken until 6/10/2022.

**11) Liquor License Application:** Vermont Mobile Spirits, LLC submitted a license application at the Wild Fern on RTE 100 for a 1<sup>st</sup> and 3<sup>rd</sup> class license and a Commercial Catering license. The board had no concerns. Mike motioned to approve the request and Lee Ann seconded.

**12) Road Reclassification:** The board continued to review the 3 roads in question. Ryer Road, Luce Road, and Cobble House Road. Kevin is suggesting a reclassification of Luce Road and Ryer Road from a class 3 to a class 4 and a discontinuance of Cobble House Road. The Board agreed. Since it will be a similar process for the ROW changes needed for Mt Hunger Road, Kevin asked to have it added to this process. **Action Item:** Lori to contact the town attorney to finalize next steps for legal noticing and moving forward.

**13) Fixed Asset Review and Capital Planning**

- a) The board reviewed the current equipment listing and recommendation for replacement schedule. Kevin also recommended planning for repaving. Mike asked about the need for a new sand shed and garage.
- b) The board addressed the need for grant writing services. **Action item:** Add to a future Selectboard Meeting
- c) **Action Item:** Board needs to review when all members are present to plan next steps. Add to the June 2 meeting

**14) April Financials**

- a) The board reviewed the financials. Next review is at the 6/16 meeting.

**15) Project Status/Cost Review**

- a) The board reviewed the schedule. 2 grants have been approved and there are still 2 in the approval process. **Action Item:** New grants will be added for review next month.

**16) ARPA (SLFRF) – Communication and Planning**

- a) The board needs to move forward with this planning process as there are current needs that might qualify for these funds. **Action Item:** Lori to draft the current state for the board and work with Kevin to identify those potential projects.
- 17) Anthony Olmstead reported concerns regarding gunshot noise around his Air B&B rental and asked about how he can get relief from that.
- 18) The Board reviewed and signed the orders
- 19) Lee Ann motioned to go to Executive Session to discuss a personnel issue and Mike seconded. The board moved to Executive Session at 9:02.
- 20) The Board returned from Executive Session at 9:29.
- 21) Mike motioned to adjourn, and Lee Ann seconded. The meeting adjourned at 9:30pm
- 22) **Prior Business:**
  - a) Topics for upcoming Selectboard meetings
    - i) **June 2**
      - (1) Planning Commission Update
      - (2) Act 166 Municipal Public Safety Resources – Zach Cavacas & Jim Munyon
      - (3) Noise Ordinance
      - (4) Vermont Adaptive Charity Challenge – Fundraiser
      - (5) 100 on 100 Relay Race
      - (6) Capital Planning
    - ii) **June 16**
      - (1) May Financials
      - (2) Project Report Review
    - iii) **Topics TBD**
      - (1) Calendar to Fiscal Year Transition
      - (2) Broadband – EC Fiber (Communications Union District)
      - (3) Dog Ordinance
      - (4) ATV Ordinance
      - (5) Grant Writer

Zach moved to adjourn. Mike seconded. Meeting adjourned at 8:25pm.

Lori Scott- Town Clerk

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